Transformation Programme Manager Job Description

Responsible to: Margaret Green Animal Rescue Board, reporting to the CEO and working alongside the Senior Management team
Location: On site, Church Knowle, near Wareham, Dorset
Contract: Fixed Term for 12 months (37.5 hours per week), flexible working 80% on site
Salary: £60,000

Job Overview

If you would like to be part of a team who is passionate about giving the best possible care to hundreds of rescue animals each year, then we have an exciting opportunity for you! Margaret Green Animal Rescue is a nationally recognised leader in animal welfare, and we have just celebrated our 60th Year rehoming over 60,000 animals.

Driven by this success and the passion to do more the Trustee Board has approved our new five-year strategy aimed at leveraging technology and data to enable sharper insight and to free up time to focus on increasing the number of animals we rehome through innovative new services.

We are looking for a transformation leader to help us accelerate our evolution. Someone who can lead through complexity. This is not a bounded project role with deliverables; instead, you will be working alongside the CEO and senior management team to design and deliver the new business model. This will be a dynamic evolving role focused on the outcomes defined in the strategy. This is a delivery role where you will help bring the Margaret Green strategy to life.

The focus will be on Data and IT infrastructure and reporting, with the opportunity to expand into wider transformation activity over time changing processes, applications, ways of working and services so that Margaret Green Animal Rescue makes a step change in intelligence led animal rescue: Bringing joy to more animals, families and communities.

Essential

- Enthusiasm & passion for animal welfare
- A track record in successful data driven transformation projects as we see data as a key strategic enabler
- Experience in leading multiple workstreams
- Expertise in data architecture, system analysis, data analysis, business intelligence
- Ability to create GDPR compliant solutions
- Relevant qualifications with evidence of CDP
- Ability to build complex BI solutions using PowerBI
- An understanding of human centred design and process innovation
- Familiarity with enterprise technology and how that can unlock better experiences and productivity

- Comfortable with developing and delivering compelling communication and engagement events and experiences
- Ability to lead in complexity with a wide range of stakeholder groups
- Confident when promoting the work, aims, mission & values of the charity
- Recognition of the importance of representing the charity in a professional & caring manner.

Desirable

- Experience in working with direct to public services
- A good understanding of the nuances of working in the charity sector
- Have volunteered for any cause
- Have continued professional development in programme management, transformation, digital and innovation
- Enjoy solving complex problems
- Love the countryside and how that helps wellbeing

Benefits

- Holidays
- Pension
- Free parking
- Full training given
- Pet insurance discount
- Free access to Employee Assistance Programme
- Build experience with development courses
- Branded uniform provided

Job Details

As the Transformation Programme Manager, you will work with us for 37.5 hours per week 8:30am to 5:00pm We see the role being 80% on site working alongside the CEO and senior management team.

We also believe in continual learning. In this role there is an opportunity to learn new skills as we operation across a wide range of functions, including online sales, multiple sites, eight retail stores, fundraising and wealth, marketing, public events and learn more about animal welfare. Of course there will also be plenty of fresh air!

Due to the nature of the work and our resources, it may at times be necessary to exceed these hours when we have an increased workload.

We look forward to receiving your application!